



## JOB DESCRIPTION

Position Title: **Lieutenant/Training**

Working Title: **Lieutenant/Training**

Class Code: 4316

Non-Exempt

EEO Code: 02

Effective Date: 4/1/98

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### **Major Function**

Administrative and technical work assisting in the development and implementation of in-service and special training for fire suppression/rescue personnel. Position is assigned to forty (40) hour workweek. Position may be reassigned to meet the operational needs of the Department.

### **Essential Functions**

*Note: These are intended only as illustrations of the various types of work performed. The omission of specific duties does not exclude them from the position if the work is a logical assignment to the position.*

Assists in the development and implementation of fire combat training programs including the areas of apparatus, forcible entry, water supply, salvage and overhaul, protective breathing apparatus, fire streams, ladder practices, hose practices, hydraulics, and ventilation.

Assists in the development and implementation of training programs in the medical/rescue area including patient evaluation or triage, CPR, control of hemorrhage, treatment of fractures, use of trauma and vitals kits, and other Emergency Medical Technician practices.

Administers pre-employment testing designed to measure an applicant's task performance abilities and skills.

Assists in the development of testing and evaluation procedures to measure the degree of success of training curriculum.

Provides written reports on employee performance on training exercises for use in preparing performance evaluations. Maintains extensive training and progress reports on all fire personnel.

Conducts performance evaluations for assigned personnel to include the preparation and presentation of performance evaluations, which determine merit increases, if any. Effectively recommends disciplinary and/or commendatory actions.

Performs other duties as assigned or as may be necessary, including, but not limited to fire suppression and rescue activities.



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### **Minimum Qualification**

Knowledge of principals and practices of fire service operations. Knowledge of the geography of Seminole County and in the operation and maintenance of various types of fire apparatus and equipment. Knowledge of Fire Suppression/Rescue Division rules and regulations.

Ability to keep abreast of fire protection and suppression techniques. Ability to react quickly and calmly in emergencies. Ability to lead subordinates personnel effectively and maintains discipline. Ability to exercise sound judgement and exercise impartiality. Ability to communicate effectively both orally and in writing with other staff. Ability to prepare course outlines and study materials. Ability to instruct effectively in fire combat subject areas. Ability to develop examinations indicating students' understanding of presented materials.

Skilled in the application of emergency medical procedures and first aid principles and methods.

High School Diploma or GED and three years experience in fire suppression, prevention of fire damage and/or fire rescue operations.

Must meet State of Florida Firefighter Standards Council's rules and regulations for firefighters.

Must possess a Certificate of Compliance from an approved State of Florida minimum standards firefighting course.

Must meet and be able to continuously maintain the physical agility requirements as administered by the Department of Public Safety.

Must possess and maintain a Valid Emergency Medical Technician I certification.

Must possess and maintain a valid paramedic certification, if incumbent is authorized and designated to act in such capacity.

New hires must have abstained from tobacco use for twelve months prior to application with Seminole County (Florida Statute Section 633.34).

Must possess and maintain a valid Florida Non-Commercial class "D" Driver's License with "E" endorsement.

Must pursue and obtain Company Officer's certification according to schedule approved by the Fire Chief.

*A comparable amount of education, training, or experience may be substituted for the minimum qualifications.*